

**BELMONT COMMUNITY SCHOOL
BOARD OF EDUCATION MEETING MINUTES**

Regular Monthly Board Meeting
May 15, 2023 - 7:00 PM

Board Members Present: Vaughn Mester, Jamie Heinrichs, Laura Bahr, BJ Galle,
Peter Bonin, Kim Schmelz, and Lauren Runde

Administration Present: District Administrator Beau Buchs
Principal Dana Bendorf
Director of Student Services Denise Brania

In-person Attendees: 0

Virtual Attendees:

I. CALL TO ORDER

Laura Bahr called the meeting to order at 6:30 PM. Vaughn motioned, Lauren seconded to go into closed session. Motion carried 7-0. Personnel was discussed along with recommendations for extra-curricular positions for 2023-2024. Vaughn motioned, Lauren seconded to leave closed session at 7:12 PM. Motion carried 7-0.

II. Re-Organization of School Board

A. Election of President

Jamie/BJ motion to nominate Vaughn as President of the Belmont Community School Board. Carried 7-0

B. Election of Vice-President

Kim/Jamie motion and second to nominate Lauren as Vice-President of the Belmont Community School Board. Carried 7-0

C. Election of Clerk

Pete/BJ motion and second to nominate Laura as Clerk of the Belmont Community School Board. Carried 7-0

D. Election of Treasurer

Jamie/Lauren motion and second to nominate Pete as Treasurer of the Belmont Community School Board. Carried 7-0

III. Approval of Board Committee Assignments

A. Buildings, Grounds and Transportation Committee

Committee would like to stay as is. (Pete Bonin, Jamie Heinrichs, & BJ Galle)

B. Curriculum Committee

Committee would like to stay as is. (Laura Bahr, Lauren Runde, & Kim Schmelz)

C. Policy Committee

Committee would like to stay as is. (Vaughn Mester, Laura Bahr, & Lauren Runde)

IV. Approval of CESA3 Delegate

Kim would like to keep the position.

V. Approval of WASB Convention Delegate and Alternate

Jamie will keep the position.

VI. Designation of Official Depository

Kim/Pete motion and second to make the Mound City Bank the official depository for the Belmont Community School District. Carried 7-0

VII. Designation of Official Newspaper

Lauren/Laura motion and second to have the Republican Journal serve as the official newspaper for the Belmont Community School District. Carried 7-0

VIII. Designation of Board Meeting Times and Dates for 2023-2024 School Year

Lauren/Vaughn motion and second to have the regularly scheduled Belmont Community School District Board of Education meetings as presented being held in the Keys Distant Learning Lab. Carried 7-0

IX. COMMUNICATION AND PUBLIC COMMENTS

A. Public Comments

No comments

X. REPORTS

A. Mr. Lehnherr and Mrs. Edge presented the board with a proposed itinerary for a two-night trip to Minneapolis for a High School Fine Arts Trip. They would like this to be on a four-year rotation. This would be for the High School Band, Choir, and Art Students.

B. Update from ACP Committee – Senior Exit Interview Process

Mrs. Kletecka, Mrs. Bendorf, Mr. Wolch, and Mr. Crase interviewed the 2023 Senior Class. Each student is asked seven questions. The students put together a cover letter, resume, and activities list as part of their English Class. Mrs. Bendorf would like to thank Mrs. Kletecka for putting this process together.

C. School Board

No report

D. School Board Committees

No report

E. Student Services

Mrs. Brania prepared a written report.

F. Principal

Mrs. Bendorf prepared a written report.

G. Superintendent

Mr. Buchs prepared a written report. Mr. Buchs stated that we have a lot of staff doing amazing things with our students.

XI. ACTION ITEMS

A. Approval of Consent Agenda

Pete/Lauren motion and second to approve the consent agenda as presented. Carried 7-0

B. Personnel Transactions

A. Appointments:

1. Matt Wolch – MS/HS Guidance Counselor

Extra-Curricular Positions:

2. Brandon Wiese – Head HS Football

3. Matt McKinley – Assistant HS Football

4. Colton Westemeier – Assistant HS Football

5. Robert Brania – Assistant HS Football

6. Eric Heisner – Volunteer HS Football

7. Jake Amenda – Volunteer HS Football

8. Mitch Austin – MS Football

9. Trevor Kattre – MS Football

10. Joe Schmelz – MS Football Volunteer

11. Danielle Bonin – Head HS Volleyball

12. Jackie Kattre – Assistant HS Volleyball

13. Hope Grimm – Assistant HS Volleyball

14. Audra Brandenburg – Assistant Cross Country

15. (open) Head Boys' Basketball Coach

16. Travis Parman – Assistant Boys' Basketball

17. Anthony Zilliox – 8th Grade Boys’ Basketball
 18. Kaleen McGettigan – Head Girls’ Basketball
 19. Frank McGettigan – Assistant Girls’ Basketball
 20. Kaylee Meyers – Assistant Girls’ Basketball
 21. Corrin Waterworth – MS Girls’ Basketball
 22. Emeric Williams – Head HS Wrestling
 23. Will Schaefer – Assistant HS Wrestling
 24. Tristan Gilbertson – MS Wrestling
 25. Josh Taber – MS Wrestling
 26. Brian Lehnherr – Jazz Band
 27. Brian Lehnherr – Band
 28. Brian Lehnherr – Musical Pit Band
 29. Rochelle Edge – Choir
 30. Tami Thorsen – Forensics
 31. Dee McConnell – Musical Accomp.
 32. Eric Heisner – FFA
 33. Mallery Sturtz – FBLA
 34. Wendi Kletecka – Yearbook
 35. Angie Klein – Special Olympics
 36. Matt Wolch – HS Student Council
 37. Paraprofessionals
 - a. Annamarie Bousley
 - b. Angie Cutler
 - c. Liana Helbing
 - d. Trevor Nichols
 - e. Susana Ortega
 - f. Kim Even
 38. Custodians
 - a. Tom Thomas – Maintenance Director
 - b. John Steffes
 - c. Mike Bradley – part time
 - d. Lydra Moody – part time
 - e. Jeff Webb – part time
 - f. Trent Schroeder – part time
 39. Bus Drivers
 - a. Roger Andrews
 - b. Gerald Flogel
 - c. Kurt Malott
 - d. Scott Peterson
 40. Office Staff
 - a. Sami Gempler – School Secretary
 - b. Sanette Schmidt – District Secretary
 - c. Shelly Knebel – Bookkeeper
 41. Kitchen Staff
 - a. Nancy Edwards – Head Cook
 - b. Diane Fure - cook
 - c. Madonna McNett – cook
 - d. Marcy Yanna – part time dishwasher
 - e. Nancy Poller – part time dishwasher
- B. Resignations:
1. Alan Seabrooke – MS/HS Social Studies
 2. Brenda Riechers – Paraprofessional
- C. Retirements:

None

D. Openings:

7th/8th grade volleyball, Head HS Boys' Basketball, Assistant HS Boys' Basketball, 7th grade Boys' Basketball, MS Girls' Basketball, Musical/Play Director, Musical/Play Assistant Director, MS Student Council, After School Program Coordinator.

Kim/Vaughn motion and second to approve the personnel transactions listed on the May 15, 2023 Personnel Transaction Sheet excluding #15 as Beau Buchs withdrew his name from consideration for the time being as Head Boys' Basketball Coach. Carried 7-0

C. First Reading of Board Policy 8800 Religious Activities and Observances and 8802 Patriotic Activities and Observances

D. Approval of Neola School Board Policy Changes for 0100, 2210, 2221, 3215, 5200, 5330, 5340, 5512, 5517, 5771, 7434, 7440, 7544, 8450, & 8600.

Lauren/Laura motion and second to approve the board policy changes as presented. Carried 7-0

E. Approval of 2023-2024 Handbooks: Employee Handbook, Student Handbook, Coaches Handbook and Extra-Curricular Handbook

Kim noticed that in the Coaches Handbook there looked to be a word missing about Sunday Practices. Mr. Buchs stated that the language for number of days an employee can be paid out on leave days changed to 10 days from 5 days.

Pete/Jamie motion and second to approve the 2023-2024 Employee Handbook, Student Handbook, Coaches' Handbook, and Code of Conduct as presented with the changes. Carried 7-0

F. Approval to accept donations from the Belmont Sports Boosters for Sign in Elementary Gym, new wall mats in HS gym with old mats being moved to Elementary Gym, and Senior Banners for 2023-2024

Kim/Laura motion and second to accept the donations from the Belmont Sports Boosters as presented. Carried 7-0

G. Approval of 2023-2024 Contract with Memorial Hospital of Lafayette County for OT/PT Therapy Services

Jamie/BJ motion and second to approve the contract with Memorial Hospital Lafayette County for OT/PT Therapy Services for the 2023-2024 School Year. Carried 7-0

H. Approval of 2023-2024 Student Insurance

BJ/Laura motion and second to offer parents and students the opportunity to purchase student accident insurance through Student Assurance for the 2023-2024 School Year. Carried 7-0

I. Approval of 2023-2024 WIAA Membership

Vaughn/Laura motion and second to approve the Belmont Community School District's membership into the WIAA for the 2023-2024 school year. Carried 7-0

J. Approval of 2023-2024 Summer Work Hours

Mr. Buchs presented an updated copy of the Summer Work Hour Request Sheet.

BJ/Pete motion and second to accept the following summer school work hours as designated on the May 15, 2023 Summer Work Hour Request Sheet, these hours may be adjusted either up or down depending upon need and other factors. Carried 7-0

K. Approval of Special Education Math Curriculum

Laura/Pete motion and second to approve the Direct Instruction Math Curriculum at a cost of \$5403.96. Carried 7-0

VI. DISCUSSION ITEMS

A. Update of Summer School

Brooke Wiese is serving as the Summer School Coordinator. We have 24 course offerings for students with an average of 20 students in each course. Summer School will run Monday through Thursday.

VII. PUBLIC COMMENTS

Kim wanted to recognize the staff and community for writing letters of recommendations for senior scholarships. She stated that they all are written very well and are unique to each student.

VIII. ADJOURN

BJ/Pete motion and second to adjourn the meeting at 7:42. Carried 7-0